

## TOWN OF OCEAN VIEW

201 CENTRAL AVENUE  
OCEAN VIEW, DE 19970

### MEMORANDUM

**TO:** Mayor  
Town Council Members

**FROM:** Kenneth L. Cimino  
Director of Planning, Zoning & Development

**VIA:** Carol S. Houck  
Town Manager

**DATE:** April 11, 2023

**SUBJECT:** Discussion, Consideration and Possible Voting on Contract No. OVPZ&D 23-10,  
Municipal Maintenance Services

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**Background:** Advertisements soliciting sealed bids for Municipal Maintenance Services, Contract OVPZ&D 23-10 were placed in local newspapers and on the Town's website in March 2023.

This work involves furnishing all labor, materials, transportation, tools, supplies and equipment necessary to maintain Town owned physical assets such as streets, sidewalks, curbs, open and closed drainage systems, buildings, roadway signs and pavement markings in accordance with applicable standards located within the Incorporated Town of Ocean View.

One sealed bid was received and opened on March 24, 2023.

1. George & Lynch, Inc., Dover, Delaware

The bid proposals were rated on the following criteria:

- |                                     |     |
|-------------------------------------|-----|
| 1. Firm experience and capabilities | 50% |
| 2. Cost of services provided        | 30% |
| 3. References                       | 20% |

### Recommendation:

It is therefore recommended that the Mayor & Council authorize the Town Manager to enter into a contract with George & Lynch, Inc. for three (3) years beginning April 12, 2023 and ending on April 11, 2026.